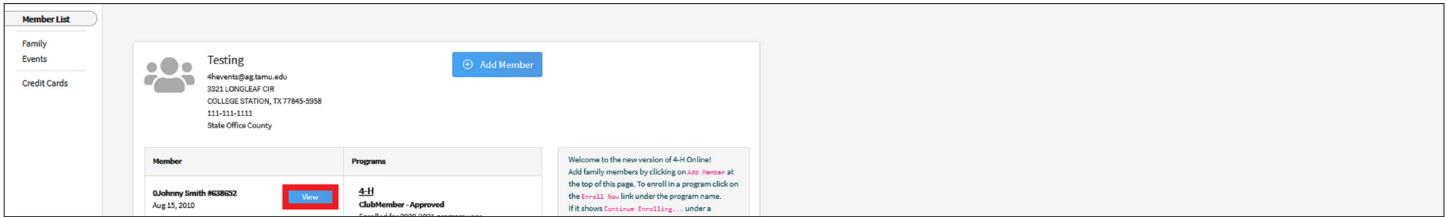


Horse Validation

1. Log in to the family account.
2. Click the blue View button to the right of the member's name.



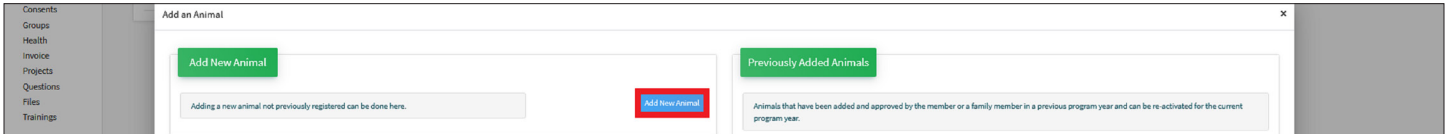
The screenshot shows the 'Member List' page. A member profile for 'Testing' is displayed, including contact information and an 'Add Member' button. Below the profile, a table lists members, with 'Uljohnny Smith #628632' and a 'View' button highlighted in red. A 'Programs' section shows '4-H ClubMember - Approved'. A welcome message is also visible.

3. Click Animals link in the navigation pane.
4. Click the blue Add Animal button.



The screenshot shows the navigation pane on the left with the 'Animals' link highlighted in red. The main content area shows the 'Add New Animal' section with a red 'Add New Animal' button.

5. Click the blue Add New Animal button under the Add New Animal section



The screenshot shows the 'Add an Animal' form. The 'Add New Animal' button is highlighted in red. The form includes a text area for instructions and a 'Previously Added Animals' section.

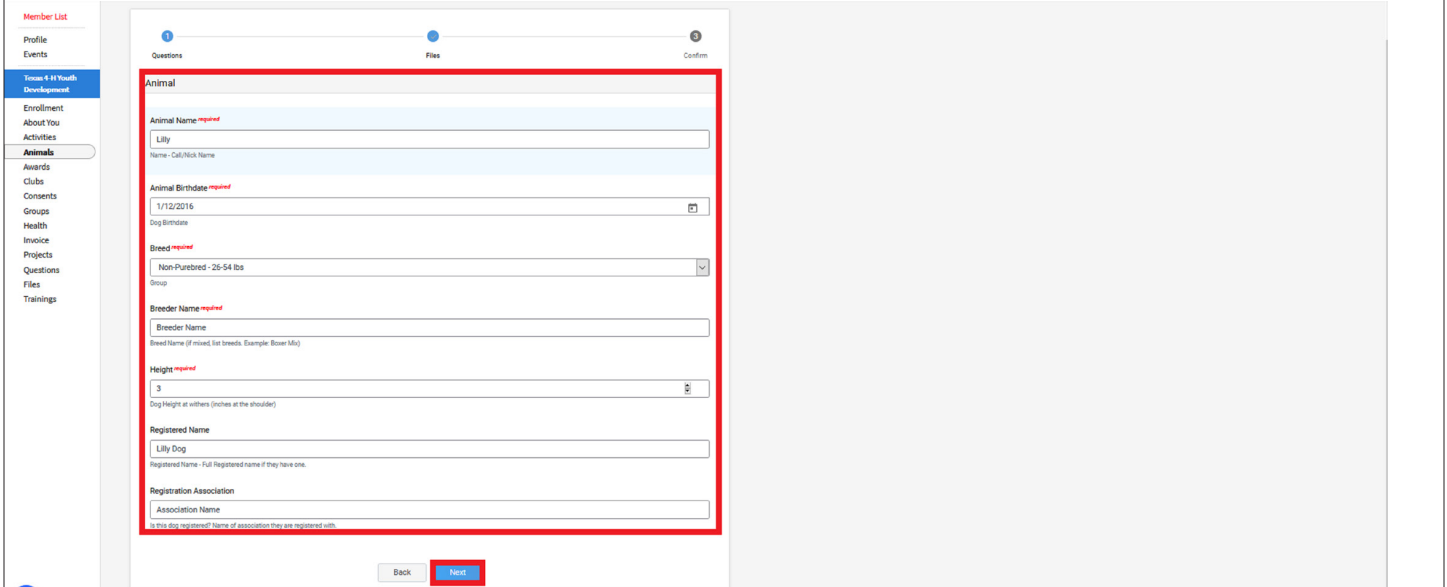
6. Select the appropriate animal type from the drop-down menu.
7. Enter the animal's name.
8. Click the blue Save button.



The screenshot shows the 'Add an Animal' form with the 'Animal Type' dropdown set to 'Dog' and the 'Name' field set to 'Lilly'. The 'Save' button is highlighted in red.

9. Read all instructions and rules pertaining to the validation of a horse carefully, then complete every required and optional field for the animal.

10. Click blue Next button at the bottom of the screen.

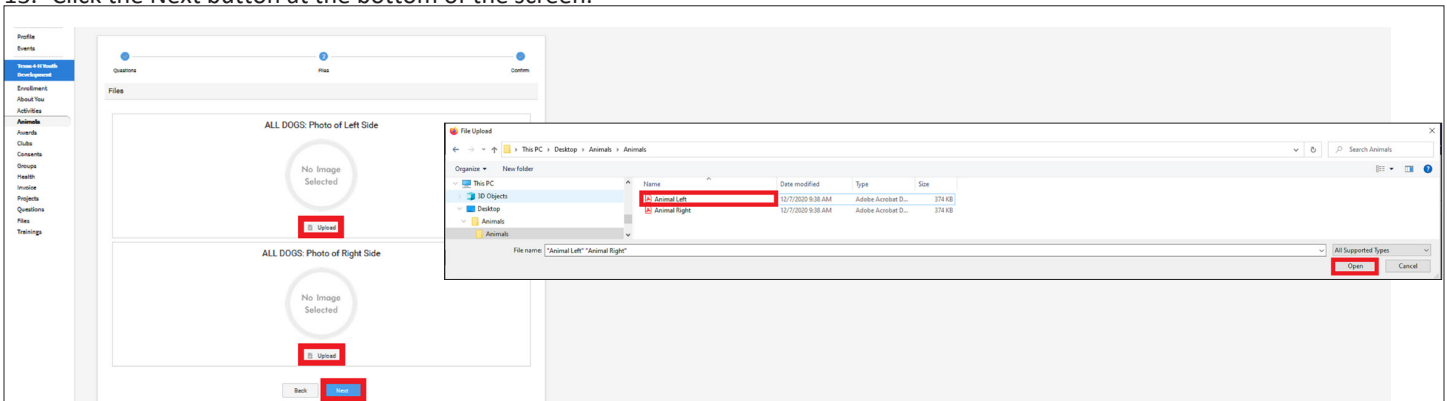


The screenshot shows the 'Add an Animal' form with the 'Next' button highlighted in red. The form includes fields for 'Animal Name', 'Animal Birthdate', 'Breed', 'Breeder Name', 'Height', 'Registered Name', and 'Registration Association'.

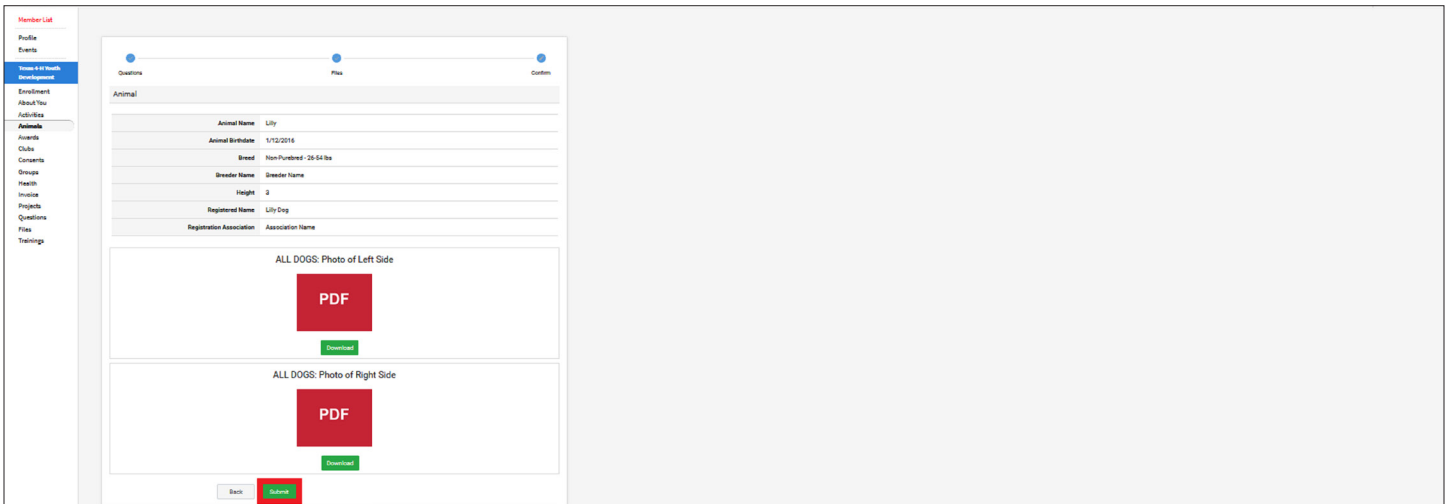
[View Our YouTube Channel For Instructions](#)

Horse Validation

11. Click the Upload button below the picture icon.
12. On the dialog box, click the name of the file and click to open. Repeat for each custom file needed. Horse validations must include a front, left and right side view of the horse. Photos must show the entire horse in the frame of the photo. Markings must be clearly visible. If a the horse is registered with a breed association, a copy of the registration papers listing the 4-Her, parent, sibling, grandparent or legal guardian must be uploaded. If your horse is registered in more than one association then you may upload a second set of papers using the additional upload option. Horses must have registration papers uploaded to the validation in order to be eligible for breed association awards at the State 4-H Horse Show.
13. Click the Next button at the bottom of the screen.



14. Review the entered information. Use the Back button at the bottom of the page to return to the previous screen to make corrections.
15. Click the green Submit button at the bottom of the screen.



16. Proceed with payment instructions. Payment for horse validations must be made with credit card, checks will not be accepted. The cost for horse validation is \$10 per horse from March 1st to April 15th; and \$20 per horse from April 16th to May 1st. There will be a late validation fee of \$250 from May 2nd to May 5th. No horse validations will be accepted after May 5th. No refunds will be provided for horse validations.

Important: Horse validation is completed for EACH HORSE and will cover all 4-H youth members in that family profile. When validating your horses on 4-H Connect, you will select only ONE 4-H youth member to conduct the validation under. Once a horse is validated, validation paid, and you begin registering for district horse show, the validated horse(s) can be moved to the appropriate 4-H member(s) that will be exhibiting the horse in the show.

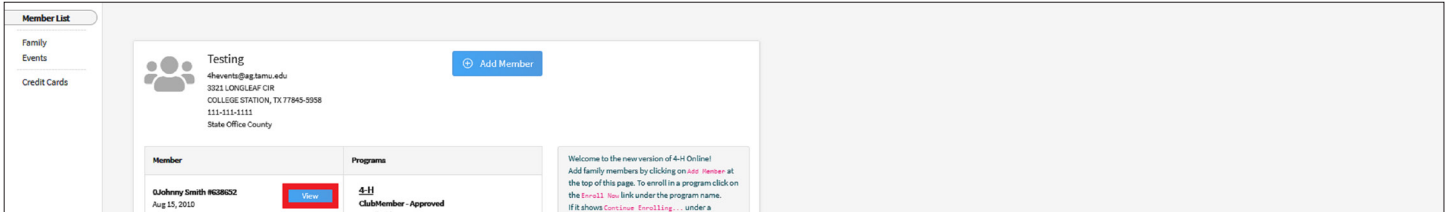
The animal information will be displayed on the screen with the status, created, modified, and submitted date and time stamp.
The family email address on file will receive an email when the manager has approved the animal record.

[View Our YouTube Channel For Instructions](#)

Horse Validation

Animal Status

1. Log in to the family account.
2. Click the blue View button to the right of the member's name.



The screenshot shows the 'Member List' page. On the left is a navigation menu with 'Family', 'Events', and 'Credit Cards'. The main content area features a profile for 'Testing' with an email address, phone number, and address. Below this is a table with two columns: 'Member' and 'Programs'. The 'Member' column lists 'OJoherry Smith W282632' with a date 'Aug 15, 2010' and a red 'View' button. The 'Programs' column lists '4-H ClubMember - Approved'. A blue 'Add Member' button is at the top right. A welcome message is on the right side.

3. Click the Animals link in the navigation pane to view the list of animals along with the status of each.



The screenshot shows the 'Animals' page. The left navigation menu has 'Animals' highlighted with a red box. The main content area has a green 'Animals' header and a blue 'Add Animal' button. Below is a table with two rows: 'Test Dog - Submitted' and 'Test Dog - Submitted'. A red arrow points to the 'Test Dog - Submitted' row.